3rd January 2023

Dear Parents and Carers,

We hope that you and your families have had a great Christmas holiday and we would like to wish you all a happy new year. We are excited about the term ahead with all the learning opportunities and experiences that we have planned for the children and they have made a great start today. I will write to you again soon with key dates for the spring term but today, enclosed are both reminders and some lovely news!

Below is a reminder of our arrangements for the start and end of the school day. Whilst some parents have little choice about driving to and from school, to avoid unnecessary queueing at the Kiss and Drop, we would like to encourage as many children to walk, cycle or scoot to school daily, particularly if they live near to school.

Start of the day:

- The gate will open at 8.35am for an 8.50am registration, allowing 15 minutes for all children to come onto site.

- KS2 children can walk onto the school site either with parents or by themselves and children should go directly up to classrooms independently.

- Reception and KS1 children coming to school by foot should be brought onto site by parents and taken directly to the classrooms.

- The Kiss and Drop will be operational between 8.35am and 8.50am and the children who arrive by car will go straight to classrooms independently - please do not leave your vehicle unattended - there will be staff to support the children if necessary.

- To avoid queues, we recommend that you do not all arrive at 8.35am but instead arrive at intervals throughout the 15-minute time slot. Children should not be left unattended before 9.35am.

- Can Owlets parents please park in the bay opposite the school building. Equally can those parents with school age children only, not use this bay.

End of the day:

- All children will finish school at 3.15pm.

- Older KS2 children can walk home by themselves if they have permission to do so.

- Older walking sibling groups will meet at the gate to head home together.

- KS2 children who are being collected by parents on foot, will meet parents at the main gate.

- Reception and KS1 children must be collected directly from classrooms by parents.

- Older siblings who are not walking home by themselves, will meet parents outside the youngest sibling's classroom, as arranged with parents.

- The Kiss and Drop will be operational after school too and those children will gather next to the Kiss and Drop, ready for collection between 3.15pm and 3.30pm.

- To avoid queues, we recommend that you do not all arrive at 3.15pm but instead arrive at intervals throughout the 15-minute time slot.

- Should your collection plans change during the day, please phone or email the school office to inform school of the changes in plenty of time.

- Can Owlets parents please park in the bay opposite the school building. Equally can those parents with school age children only, not use this bay.

Children should routinely bring a waterproof coat to school every day and an umbrella if they would like to. Should they bring an umbrella to school, please provide a carrier bag for them to place their wet umbrella in when not in use.

Please note that mobile phones should not be brought to school and children should not bring other items into school including sweets/chocolates or cakes for birthdays.

Onto the exciting news that I am able to share with you - Mrs Svenson and her husband are now the delighted parents of a baby girl. She has been named Elfa, a Swedish name. She was born on New Year's Day, weighing 6lb. Both Mum and baby are doing well and I know Mrs Svenson is going to bring in Elfa to meet the children at some point. We are all looking forward to meeting Elfa.

Should you have any queries or questions, please email the school on office@kingina.co.uk

In the meantime, we look forward to the rest of the term and we thank you for your continued support.

Best wishes

Mrs Sarah Salt

Acting Headteacher