



## **JOB DESCRIPTION**

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|-------------------------|----------------------------------|
| <b>Job title:</b>       | Forest School Lead               |
| <b>Reporting To:</b>    | Deputy Headteacher & Headteacher |
| <b>Pay Scale/Grade:</b> | 12                               |

**All staff have the responsibility to safeguard and promote the welfare of children.**

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### **Job Purpose:**

To deliver stimulating, engaging Forest School education to children across the school.

### **AS A FOREST SCHOOL LEADER, TO CARRY OUT TEACHING DUTIES IN RESPECT OF PUPILS, TO INCLUDE:**

- To be responsible for, plan and oversee the day to day delivery, organisation and smooth running of Forest School lessons.
- To evaluate programmes and to continually strive for improvement
- To promote learning in the outdoor environment and the ethos of Forest Schools and outdoor learning
- To be responsible at all times for high standards of care and education of all group members.
- To ensure effective communication with teachers, support staff, head teachers and of course, children.
- To ensure the health and safety of all participants, including writing and checking risk assessments for the sites, tools and activities used.
- To regularly check and maintain tools and other equipment.
- To keep records as appropriate of achievement of pupils.
- To engage in continuous professional development, INSET (as required), school performance development and appraisal.
- The work requires moderate levels of physical effort.
- It involves lifting and handling of equipment and other resources and to be involved in practical activities and physical care of learners and the physical outdoor environment.
- The role is almost exclusively out of doors and will require working on uneven surfaces and in unpredictable weather conditions.

### **OTHER SPECIFIC DUTIES:**

- To play a full part in the life of the school community, to support its vision and ethos and to encourage staff and students to follow this example
- To support the school in meeting its legal and statutory requirements

- To promote actively the school's policies and values

**Employees will be expected to:**

- Carry out the supervision of pupils as detailed by the Headteacher.
- Keeping abreast of trends in and developments in education.

King Ina Church of England Academy is committed to safeguarding and promoting the welfare of children. It is every staff member's responsibility to receive annual safeguarding training, to know the school's policy and procedures for responding to and reporting concerns about a child's welfare and to act upon any concerns.

The duties and responsibilities of the post are subject to those detailed in the Statement of Conditions of Employment and will count as directed time as detailed in that statement, and as defined by the Headteacher.

This job description does not define in detail all the duties / responsibilities of the post, will be reviewed annually and may be subject to modification or amendment after consultation and agreement with the postholder.

Post Holder Name: .....

Post Holder Signature: .....

Date: .....