



EYFS Teaching Assistant – Person Specification

1. Qualifications and Training	
Criteria	Essential/Desirable
Relevant Level 3 qualification in Early Years, Childcare, Supporting Teaching and Learning of an equivalent relevant qualification.	Essential
Good standard of English and mathematics, with qualifications equivalent to GCSE Grade 4/C or above, or the ability to demonstrate an equivalent level of literacy and numeracy.	Essential
Paediatric first aid qualification or willingness to undertake relevant training, if required by the Academy.	Desirable
2. Experience	
Criteria	Essential/Desirable
Experience of working with, caring for or supporting children, ideally within an educational or early years setting.	Essential
Experience of supporting children's learning, play and development.	Desirable
Experience of supporting children with additional needs, including SEND.	Desirable
Experience of working as part of a team.	Desirable
3. Knowledge and Understanding	
Criteria	Essential/Desirable
Understanding of children's learning, development and individual needs.	Essential
Understanding of play-based learning and positive approaches to children's behaviour and emotional wellbeing.	Essential
Understanding of safeguarding and the importance of promoting children's welfare.	Essential
Awareness of inclusion and how to support children's diverse learning and developmental needs.	Essential
An understanding of the EYFS framework and its seven areas of learning and development.	Desirable
An understanding of health and safety, confidentiality, data protection and relevant policies and procedures.	Essential
4. Skills and Abilities	
Criteria	Essential/Desirable
Ability to build positive, caring and respectful relationships with children.	Essential
Ability to communicate effectively with children, colleagues, parents and carers, as appropriate to the role.	Essential
Ability to support children's learning through play, practical activities and adult-led experiences.	Essential
Ability to encourage children's confidence, independence, curiosity and enjoyment of learning.	Essential
Ability to observe children's learning and development, recognise individual needs and share relevant information with the class teacher.	Essential
Ability to work effectively under the guidance of the class teacher and SENDCo, following agreed plans and instructions.	Essential
Ability to work constructively as part of a team and contribute positively to the learning environment.	Essential
Ability to maintain appropriate records and undertake basic administrative tasks.	Essential

Ability to respond calmly, sensitively and appropriately to children's emotional, behavioural and personal care needs.	Essential
Ability to prepare, organise and adapt learning resources to meet children's needs.	Essential
Ability to use ICT and other learning resources appropriately to support children's learning.	Desirable
5. Personal Qualities	
Criteria	Essential/Desirable
A caring, patient and nurturing approach to working with young children.	Essential
A positive, enthusiastic and flexible attitude.	Essential
A commitment to safeguarding, inclusion, equality and respecting individual differences.	Essential
A willingness to learn, undertake training and develop professional practice.	Essential
A reliable approach, with good attendance and punctuality.	Essential
A commitment to the ethos, values and policies of King Ina Academy.	Essential
A willingness to contribute to the wider life of the Academy and participate in activities outside the classroom, as required.	Essential
6. Safeguarding	
<p>King Ina Academy is committed to safeguarding and promoting the welfare of children. The successful applicant will be expected to uphold this commitment and follow all relevant safeguarding policies and procedures. Appointment will be subject to the required pre-employment checks, including an appropriate enhanced DBS check and other checks applicable to the post.</p> <p>All criteria will be assessed through the application and selection process, including interview and, where appropriate, practical assessment or other relevant selection activities.</p>	