

Cause for Concern

If your child's attendance falls below 95% then one or more of the following could occur:

1. Regular contact from the school
2. Parent Family Support Advisor involvement.
3. School liaison with the Education Welfare Officer and their possible involvement.
4. Follow up attendance meeting for parents, pupil, Head and Education Welfare Officer.
5. Possible legal action if there is no improvement.

**LATE TO SCHOOL
LATE TO LESSONS
LATE TO WORK
STOP THIS HABIT NOW BEFORE
IT SERIOUSLY DAMAGES YOUR
OPPORTUNITIES IN LIFE**

Any parent who has concerns over their child's attendance should speak to the Headteacher.

Mrs Suzie Svenson
01458 272537/01458 272587
kinginainfants@educ.somerset.gov.uk
kinginajunior@educ.somerset.gov.uk

What We are Doing to Support Attendance

At King Ina Academy all staff understand how important attendance is and encourage a positive ethos regarding attendance for all pupils. Individual attendance is monitored closely.

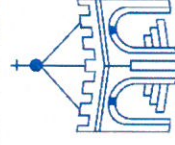
Following a pupil's absence we will support every individual in catching up on any missed work. Should a pupil have a long term or recurring illness work will be sent home.

Those students whose attendance falls below 90% and fall into the **CONCERN** band will be referred to the Education Welfare Officer.

Parent Family Support Advisor (PFSA)

The Huish CLP has a dedicated Parent Family Support Advisor, Mrs N. Buckler. Her role is to work in partnership with families and the school helping every child to be as successful as possible.

KING INA



CHURCH OF ENGLAND ACADEMY

King Ina Church of England Academy,
School Lane, Kirkham Street, Somerton, TA11 7NL



ATTENDANCE AT SCHOOL IS A PRIORITY

Guidelines for Parents and Students

Welcome to

King Ina Church of England Academy

Working in partnership, putting children first

Part of the

Huish Community Learning Partnership

Our school is part of the Huish Community Learning Partnership. This is a group of local schools who work together to inspire every individual to be a better citizen than they ever thought possible.

This leaflet is designed to inform you about our attendance policy. Please take a moment to read through it.

Our Attendance Policy can be found on the school website:

www.kingina.somerset.sch.uk

Research shows that there is a direct link between good attendance and achievement in school. Poor attendance can have a direct effect on a student's attainment and their future life chances.

For example, 90% attendance might sound quite acceptable but what that means in reality is.....

- On average half a day's school missed every week. (Would an employer think this is an acceptable rate of attendance?)
- This would also mean in one year 4 whole weeks of schooling missed.
- In 5 years it would mean half of a school year missed.

Habits of poor attendance and lateness in school are often repeated in working life.

It is the responsibility of parents or guardians to contact the school as early as possible on the first day of absence.

Categories of Attendance

Attendance is reviewed regularly and pupils fall into one of the categories below:

 100% Excellent

 98% Very Good

 Below 95% CONCERN - 1st letter

 Below 90% Serious CONCERN

If a pupil's attendance falls below 90% a referral may be made to the Education Welfare Officer. If a pupil has 10 or more unauthorised sessions of absence in a 12 week period, a Warning Penalty Notice may be issued.

Two Major Issues Affecting Attendance TERM TIME/MEDICAL ABSENCE

There are only 190 school days in a year and 175 non-school days.

Term Time Absence

Taking your son/daughter out of school for two weeks (10 days) will reduce attendance to 94% before any account is taken of days off for illness or other circumstances.

Pupils who are taken out of school for holidays may never catch up on work missed. As much learning is built on previous learning, this can have a significant detrimental effect to their progress.

The law says that parents do not have the right to take their children out of school for holidays during term time.

King Ina Church of England Academy will only authorise term time leave in **EXCEPTIONAL** circumstances.

If the school refuses a request for term time leave and the pupil is still taken out of school this is recorded as an **UNAUTHORISED** absence. A Penalty Notice may be issued in this instance.

Medical

We as a school have to satisfy ourselves that absences are genuine but we would not expect any parent to send their child to school if they are genuinely ill. Long term or recurring medical absence needs to be supported by a Doctor's note.